

# Minutes



To: All Members of the Council  
Chief Executive, Chief Officers

From: Legal, Democratic & Statutory Services  
Ask for: Elaine Shell  
Ext: 25565

---

MINUTES of the Annual Meeting of the County Council held at County Hall, Hertford, on Tuesday, 23 May 2017.

## MEMBERS IN ATTENDANCE

D Andrews	E M Gordon	R G Parker
D A Ashley	R I N Gordon	S Quilty
D J Barnard	S Gordon	N A Quinton
S Bedford	J M Graham	I M Reay
N Bell	J S Hale	R M Roberts
J Bennett Lovell	D Hart	A F Rowlands
P Bibby	K M Hastrick	R Sangster
J Billing	T C Heritage	R H Smith
S N Bloxham	D J Hewitt	A Stevenson
S J Boulton	F R G Hill	S J Taylor
A P Brewster	C K Hogg	R A C Thake
M Bright	N A Hollinghurst	R G Tindall
S Brown	T W Hone	A S B Walkington
E H Buckmaster	T Howard	M A Watkin
F Button	T R Hutchings	C J White
L A Chesterman	S K Jarvis	A D Williams
C Clapper	J R Jones	J D Williams
R C Deering	J S Kaye	T J Williams
T L F Douris	A K Khan	C B Woodward
D S Drury	J G L King	C B Wyatt-Lowe
M A Eames-Petersen	P V Mason	W J Wyatt-Lowe
S J Featherstone	G McAndrew	J F Wyllie
B A Gibson	M B J Mills-Bishop	P M Zukowskyj
S B A F H Giles-Medhurst	A J S Mitchell	

Upon consideration of the agenda for the Annual Meeting of the County Council held on 23 May 2017, as circulated, action was taken or decisions were reached as follows:-

**CHAIRMAN'S  
INITIALS**

.....

**1. ELECTION OF CHAIRMAN OF THE COUNCIL**

- 1.1** The Chairman, **F Button**, not being herself a candidate for election, called for nominations.
- 1.2** **R A C Thake** was nominated by **R I N Gordon** and this was seconded.
- 1.3** There being no other nominations, **R A C Thake** was declared ELECTED Chairman of the Council to hold office until the Annual Meeting of the Council next following.
- 1.4** He signed his declaration of acceptance of office, thanked the Council and took the Chair.
- 1.5** The outgoing Chairman, **F Button**, paid tribute to her Vice-Chairman (**R H Beeching**) and the Council's Honorary Aldermen, thanked the Members and officers who had supported her during her Chairmanship, and gave her best wishes to the Council and her successor.
- 1.6** **R I N Gordon** was joined by **S B A F H Giles-Medhurst** and **J Billing** in paying tribute to the outgoing Chairman and her many years of service as a Member of the County Council and for her Chairmanship of the Council over the last two years.

**2. ELECTION OF VICE-CHAIRMAN OF THE COUNCIL**

- 2.1** The Chairman called for nominations.
- 2.2** **W J Wyatt-Lowe** was nominated by **R I N Gordon** and this was duly seconded. There being no other nominations, **W J Wyatt-Lowe** was declared ELECTED Vice-Chairman of the Council to hold office until the Annual Meeting of the Council next following. He signed the declaration of acceptance of office and thanked the Council.

**3. MINUTES**

- 3.1** The Minutes of the meeting of the Council held on 21 March 2017 were confirmed as a correct record and signed by the Chairman.

**4. CHAIRMAN'S ANNOUNCEMENTS**

- 4.1** Before continuing with the formal business of the meeting the Chairman made the following announcements:-

**CHAIRMAN'S  
INITIALS**

.....

**(i) Terrorist Attack at Manchester Arena**

The Chairman referred to the morning's news reporting of the terrorist attack at Manchester Arena the previous evening which had resulted in the death of several concert goers, including children. Council conveyed its sympathies to those affected and their families.

**(ii) Death of former County Councillor Janet Anderson**

The Chairman advised that Council had received the sad news that former County Councillor Janet Anderson had passed away on 17 March 2017 aged 84 years. Janet, who represented Kings Langley, was elected to the Council in a by-election in September 1996, taking the seat of her husband Iain Anderson who had passed away earlier that year. She served as a county councillor until 2003 when she stood down due to ill-health. Her great passions were education and the environment and during her time as a county councillor she served on the Council's Development Control Committee and on the Hertfordshire Waste Panel, on which she also served as Chairman.

**R M Roberts, S B A F H Giles-Medhurst and J Billing** spoke in tribute.

Council stood in memory of those killed at Manchester Arena and Janet Anderson.

**(iii) County Council Photograph**

Members were reminded by the Chairman that the annual group photograph of all councillors would be taken on the rising of that meeting of Council.

**(iv) Member Technology Support Training and Demonstration**

The Chairman advised Council that Member Technology Support Training and Demonstrations would be available in the Mimram Bar and Chairmans Dining Room on the rise of the Extraordinary Meeting of Council that afternoon.

**CHAIRMAN'S  
INITIALS**

.....

**5. ELECTION OF COUNTY COUNCILLORS**

- 5.1** Council paid tribute to those Members of the Council, who had stood for re-election in the May 2017 local government elections but who had not been returned, for the service they had given to their communities.
- 5.2** The following motion proposed by **R A C Thake** as Chairman was CARRIED:-

*“That Council notes the report.”*

**6. ELECTION OF LEADER OF THE COUNCIL**

- 6.1** The Chairman called for nominations.
- 6.2** **R I N Gordon** was nominated by **J D Williams** and this was seconded.
- 6.3** There being no other nominations, **R I N Gordon** was elected Executive Leader of the Council in accordance with Section 7 of the Constitution, to hold office for the period ending on the day of the Annual Meeting of the Council following the next ordinary election of County Councillors in 2021.
- 6.4** **R I N Gordon** addressed Council and confirmed Executive Members and Executive Member Portfolios as follows:-

<b>Executive Member</b>	<b>Portfolio</b>
D A Ashley	Environment, Planning and Transport
T L F Douris	Education, Libraries and Localism
T C Heritage	Children’s Services
T W Hone	Community Safety and Waste Management
R M Roberts	Public Health, Prevention and Performance
R Sangster	Highways
J D Williams	Resources, Property and the Economy
C B Wyatt-Lowe	Adult Care and Health

**7. APPOINTMENT OF DIRECTOR OF ADULT SOCIAL SERVICES AND CHANGES TO THE COUNTY COUNCIL CONSTITUTION**

- 7.1** The following motion proposed by **R I N Gordon** and duly seconded was CARRIED:-

*“That Council:*

**CHAIRMAN’S  
INITIALS**

.....

- (a) *appoints the post of Director of Adult Care Services as the Council's Director of Adult Social Services;*
- (b) *agrees the changes to the Council's Constitution as set out in Parts 1 and 2 of Appendix 1 and Appendix 2 to the Report;*
- (c) *notes the changes made to the Council's Constitution by the Chief Legal Officer as set out in Part 3 of Appendix 1 the Report;*
- (d) *agrees the changes to the Council's constitution set out in Part 4 of Appendix 1 to the Report."*

## **8. APPOINTMENT OF AN INDEPENDENT PERSON**

- 8.1** The following motion proposed by **R I N Gordon** and duly seconded was CARRIED:-

*"That Terry Morris be appointed as Independent Person for the County Council for a four year term with an option to extend the term for a further two years".*

## **9. REVIEW OF POLITICAL PROPORTIONALITY**

- 9.1** The following motion proposed by **R I N Gordon** and duly seconded was CARRIED with no Member voting against:-

- "(1). That Council adopts the draft scheme of proportionality for 2017/18 as set out in the Appendix to the Report; and*
- (2) that, in respect of Overview & Scrutiny Committee and Health Scrutiny Committee and any topic group or sub-committee of Overview & Scrutiny Committee or Health Scrutiny Committee, the Council waives the requirements for proportionality so as to agree the arrangements set out in Part B of the Appendix to the Report for Overview & Scrutiny Committee and Health Scrutiny Committee provided that the Leader of any of the three largest political groups on the Council can request at any time a review of political proportionality in respect of Overview & Scrutiny Committee and Health Scrutiny Committee."*

## **10. APPOINTMENTS TO COMMITTEES**

- 10.1** The Council made the following appointments to Committees for the ensuing year (nominations having been proposed on behalf of each Group and duly seconded); Members to remain in office unless there is a resolution to the contrary at a future Annual Meeting of the Council or

**CHAIRMAN'S  
INITIALS**

.....

following a review of political proportionality:-

<u>Committee</u>	<u>Conservative Group Nominees</u>	<u>Liberal Democrat Group Nominees</u>	<u>Labour Group Nominees</u>
Audit Committee (6:3:1)	P Bibby S N Bloxham F Button J M Graham A J S Mitchell W J Wyatt-Lowe	C K Hogg T J Williams P M Zukowskyj	A K Khan
Development Control Committee (7:2:1) (and substitute members)	D Andrews D J Barnard S J Boulton M D M Muir S Quilty I M Reay A Williams  <u>Substitutes</u>  J R Jones A J S Mitchell R H Smith	D S Drury J S Hale     <u>Substitutes</u>  S Bedford	E M Gordon      <u>Substitutes</u>  M A Eames-Petersen
Employment (3:1:1)	R I N Gordon R M Roberts J D Williams	S B A F H Giles-Medhurst	J Billing
Health Scrutiny (7:2:1) <i>(The Committee also includes 10 District Council representatives)</i>	S Brown E H Buckmaster F Guest D Hart M S Hearn D J Hewitt S Quilty	R G Tindall C J White	M A Eames-Petersen
Health & Wellbeing Board <i>(Leader of the Council's nominations)</i>	T C Heritage R M Roberts C B Wyatt-Lowe		
Overview and Scrutiny (7:2:1) <i>(The Committee also includes 4 parent governor and 2 church representatives when considering education matters)</i>	D Andrews F Button H K Crofton R C Deering D J Hewitt J S Kaye I M Reay	K M Hastrick N A Quinton	J Bennett Lovell
Pensions Committee (7:2:1)	S J Boulton J M Graham C M Hayward	D S Drury R G Parker	J G L King

**CHAIRMAN'S INITIALS**

.....

	A J S Mitchell S Quilty R Sangster J D Williams		
Standards Committee (3:1:1)	D J Hewitt A Plancey W J Wyatt-Lowe	R G Parker	N Bell

- 10.2** The Council also resolved that the non-County Councillor Members of the Overview and Scrutiny Committee and Health and Wellbeing Board be appointed as follows:

Overview and Scrutiny Committee: Non-County Councillor Members -

Church representatives (2): John Sloan (Archdiocese of Westminster Schools Commission) and David Morton (Education Board of the Diocese of St Albans).

Parent Governor Representatives (4): Andrew Charlwood and Jan Cameron [2 positions currently vacant]

Health and Wellbeing Board: Non-County Councillor Members –

B Flowers, H Pathmanathan, K Magson, N Small, Clinical Commissioning Groups,  
J Coles, Director of Children’s Services,  
I MacBeath, Director of Adult Care Services  
J McManus, Director of Public Health,  
M Downing, Healthwatch Hertfordshire,  
L Haysey, L Needham, District Council representatives,  
N Carver, NHS Provider representative  
D E Lloyd, Hertfordshire Police and Crime Commissioner

## **11. APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES**

- 11.1** The following Members were appointed as Chairmen and Vice-Chairmen of Committees for the ensuing year, having been proposed and duly seconded:-

<u>Committee</u>	<u>Chairman</u>	<u>Vice-Chairman</u>
Audit Committee	F Button	W J Wyatt-Lowe
Development Control Committee	I M Reay	M D M Muir
Employment	R I N Gordon	J D Williams
Health & Wellbeing Board	C B Wyatt-Lowe	

**CHAIRMAN’S  
INITIALS**

.....

Overview and Scrutiny	D Andrews	Lib Dem: K M Hastrick Labour: J Bennett Lovell
Health Scrutiny	S Quilty	C J White
Pensions Committee	J D Williams	C M Hayward
Standards Committee	D J Hewitt	W J Wyatt-Lowe

## 12. APPOINTMENTS TO JOINT COMMITTEES

- 12.1 The following motion proposed by **R I N Gordon** and duly seconded was CARRIED:-

*“That **C B Woodward** be appointed as the County Council’s representative on the Hertfordshire Police and Crime Panel”.*

- 12.2 The following motion proposed by **R I N Gordon** and duly seconded was CARRIED:-

*“That **J D Williams** be appointed as the County Council’s representative on the Local Government Pension Scheme ACCESS Joint Committee”.*

## 13. REPRESENTATION ON THE LOCAL GOVERNMENT ASSOCIATION AND COUNTY COUNCILS’ NETWORK

- 13.1 The following Members, having been proposed and duly seconded, were APPOINTED as follows:-

1. **R I N Gordon, J D Williams, R M Roberts** and **C J White** to serve as the representatives of the County Council on the Local Government Association General Assembly until the Annual Meeting of the Council next following.
2. That all the available votes at the Local Government Association General Assembly be allocated to the Conservative Group representatives present at each Assembly Meeting.
3. **R I N Gordon, J D Williams, R M Roberts**, and **S B A F H Giles-Medhurst** to serve as the representatives of the County Council on the Council of the County Councils’ Network with all available votes being allocated to the Conservative Group representatives present at each Council Meeting.

**KATHRYN PETTITT**  
**CHIEF LEGAL OFFICER**

**CHAIRMAN’S**  
**INITIALS**

.....



**CHAIRMAN.....**

**CHAIRMAN'S  
INITIALS**

.....